



# CHELTENHAM

## BOROUGH COUNCIL

### THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) (REGULATIONS) 2012

#### NOTICE OF INTENTION TO TAKE AN URGENT KEY DECISION

<b>Subject:</b>	Recontract with Civica UK Ltd for the Civica ICON payment solution and associated services
<b>Purpose:</b>	
<b>Decision Maker:</b>	Chief Executive, Andrew North
<b>Contact Officer:</b>	Judy Hibbert judy.hibbert@cheltenham.gov.uk

<b>Notice Published:</b>	
<b>Expected Decision Date:</b>	Friday, 18 December 2015
<b>Urgent?</b>	Yes
<b>Reason for Urgency:</b>	the contract needs to be renewed urgently in order for the existing arrangements concerning payment acceptance and processing to continue and for that reason the chair of O&S has agreed that it should not be subject to call in.

<b>Documents to be submitted to the Decision-Maker:</b>	Contract Waiver document
Where the above documents are open to public inspection, copies will be published on the Council's website at least one week before the decision is made.	
Other documents relevant to these matters may be submitted to the decision-maker. Copies of open material will be published on the Council's website as soon as they become available.	
<b>Background Papers Used:</b>	
<b>Consultation Details:</b>	No